

ISAAC New Company Inquiry Process

 <p>ISAAC <i>Information Sharing, Administration & Analysis Center</i></p>	<p>Welcome to the Workforce and Economic Development Network of PA (WEDnetPA) <u>Information Sharing Administration and Analysis Center</u> commonly referred to as 'ISAAC'.</p> <p>This purpose of this document is to assist companies who have NEVER participated in the WEDnetPA Guaranteed Free Training program in submitting a new request for GFT training funds through ISAAC.</p>
<p>Internet Browsers</p> <ul style="list-style-type: none">• Google Chrome – www.google.com/chrome• Mozilla Firefox – www.mozilla.com• Safari – www.apple.com/safari• Internet Explorer 8 or higher – www.microsoft.com 	<p>In order for ISAAC to work properly, we suggest you first upgrade your internet browser to one of the following:</p> <ul style="list-style-type: none">• Google Chrome• Mozilla Firefox• Apple Safari <p>Not all functionality is available when using Internet Explorer; however, if this is the only browser available to you, we suggest you upgrade to the latest version of Internet Explorer.</p>
<p>WEDnetPA.com</p> 	<p>If your company has never submitted a WEDnetPA application or has submitted one, but you did not receive a username and password from your WEDnetPA Partner, you need to complete the New Company Inquiry process.</p> <ul style="list-style-type: none">• Go to WEDnetPA.com• Under "Guaranteed Free Training", select "Inquire".

ISAAC New Company Inquiry Process

GFT Inquiry

Guaranteed Free Training

All it takes is a few simple steps to find out how to request more information for Guaranteed Free Training.

Step One: Make sure your company qualifies for training.

Step Two: Make sure your company is eligible to receive the training this fiscal year.

Step Three: Submit Inquiry.

1. Verify Company Qualifies

2. Verify FEIN Eligibility

3. Training Inquiry Form

WEDnetPA Partner Information

Data security features and privacy policy

Before you can proceed, there are three steps you must complete:

- **Step One** – you must verify that your company is eligible for training reimbursement through the GFT program.
 - By selecting “...company qualifies” you will be directed to a page explaining the Employer and Employee eligibility requirements.
- **Step Two** – You must verify that your company has not participated in the GFT program more than two consecutive years or three out of the past five years.
 - By selecting “...Company Grant History Report.” you will be directed to a page where you can enter your 9 digit FEIN.
 - You will receive an automatic response stating your company’s eligibility.
- **Step Three** – once you have determined that your company is eligible to submit a GFT application this year, you may submit an inquiry.
 - Select “Training Inquiry Form” to proceed.

New Company Inquiry

Guaranteed Free Training

WEDnetPA Partner Information



GFT Qualifications

Data security features and privacy policy

The first screen of the Inquiry Form provides general information about the GFT Inquiry process.

- Select “WEDnetPA partner” for a map and contact information for the WEDnetPA Partners throughout the Commonwealth.
- If there are concerns about the security of the data you are about to provide through ISAAC, select the link to read about our Data Security Policies and Provisions.
- You can review the GFT qualifications from this page as well.

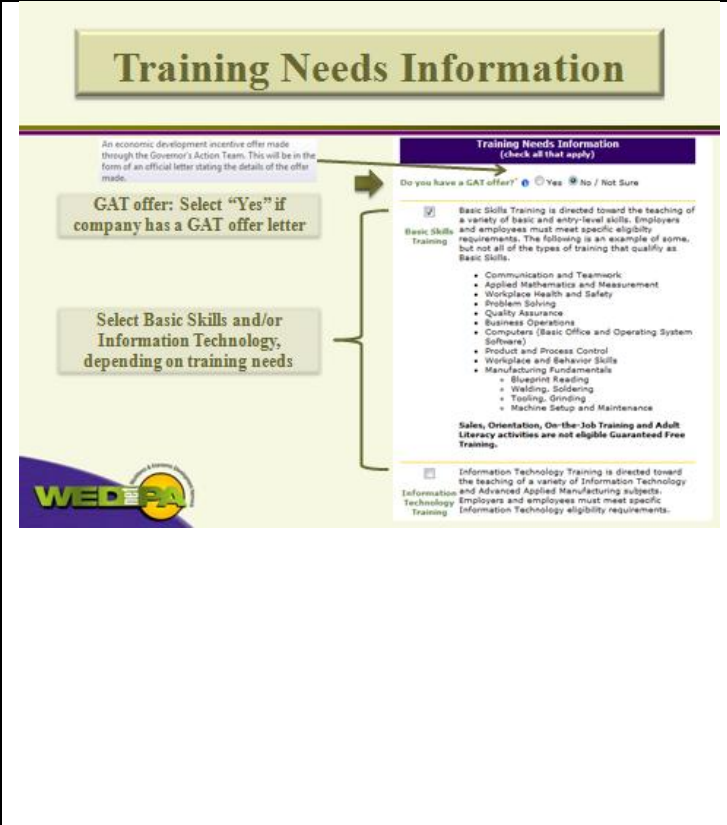
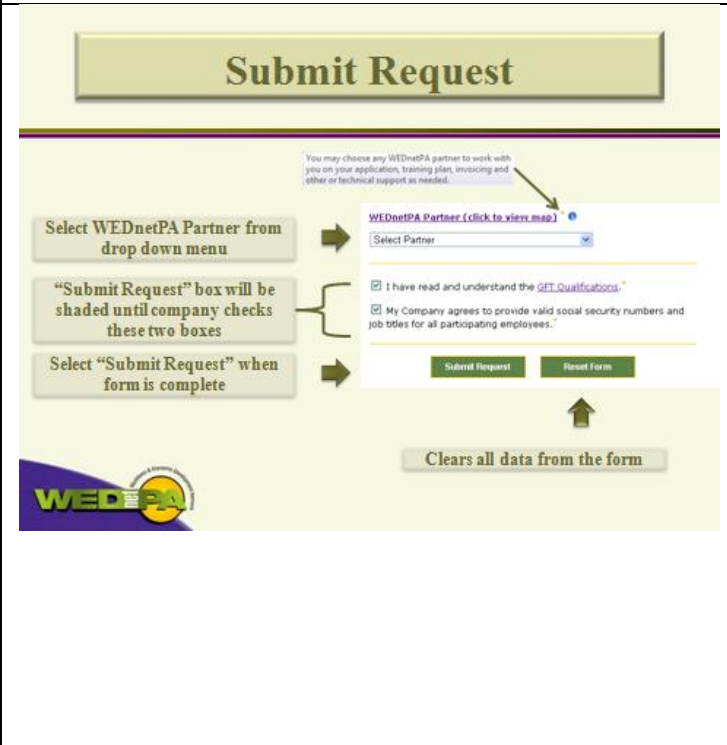
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<div data-bbox="154 205 738 277" style="text-align: center;"> <h3>Contact Information</h3> </div> <div data-bbox="126 331 376 382" style="border: 1px solid gray; padding: 2px;"> <p>FEIN must be 9 digits, no dashes or spaces</p> </div> <div data-bbox="126 445 376 541" style="border: 1px solid gray; padding: 2px;"> <p>Password must be between 8 & 20 characters and consist of a combination of letters & numbers</p> </div> <div data-bbox="126 571 376 613" style="border: 1px solid gray; padding: 2px;"> <p>* Required field</p> </div> <div data-bbox="446 315 738 703"> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center;">FEIN</div> <p>Company FEIN: <input type="text" value="23-0419651"/></p> <p>Training Period Applying For: <input type="text" value="07/01/2011 - 06/30/2012"/></p> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center;">Contact Information</div> <p>Please choose a username and password to access your new account and update your information.</p> <p>Username: <input type="text" value="bennyboy"/></p> <p>NOTE: Password must be at least 8 characters long with at least one number. (Example: password)</p> <p>Password: <input type="password"/></p> <p>Confirm Password: <input type="password"/></p> <p>Contact First Name: <input type="text" value="Benny"/></p> <p>Contact Middle Initial: <input type="text" value="B"/></p> <p>Contact Last Name: <input type="text" value="Baldwin"/></p> <p>Contact Title: <input type="text" value="Director of WGW"/></p> <p>Work Phone: <input type="text" value="(570) 327-1223"/></p> <p>Work Phone Ext.: <input type="text" value="4"/></p> <p>Fax: <input type="text" value="(570) 327-8876"/></p> <p>Contact Email: <input type="text" value="wednetcompany1@gmail.com"/></p> </div> <div data-bbox="110 630 276 703" style="text-align: center;">  </div>	<p>The first part of the Inquiry Page requires your 9 digit FEIN and the training period for which you are applying.</p> <ul style="list-style-type: none"> The training period is July 1 through June 30. <p>The next part requires information about the main point of contact for your company.</p> <ul style="list-style-type: none"> Create your own unique username. <ul style="list-style-type: none"> You will need to remember this for when you login in to ISAAC. Create and confirm your password. <ul style="list-style-type: none"> Your password must be at least 8 characters long with at least 1 number. You will need to remember this for when you login in to ISAAC. Complete the rest of the fields containing your contact information. All fields labeled with an asterisk are required fields.
<div data-bbox="154 1150 738 1222" style="text-align: center;"> <h3>Existing FEIN</h3> </div> <div data-bbox="126 1264 295 1369" style="border: 1px solid gray; padding: 2px;"> <p>Company will receive the following message if the FEIN entered is already in the database</p> </div> <div data-bbox="126 1390 295 1453" style="border: 1px solid gray; padding: 2px;"> <p>Verify name & address of existing company</p> </div> <div data-bbox="126 1474 295 1558" style="border: 1px solid gray; padding: 2px;"> <p>Company can continue with inquiry if from a different location or division</p> </div> <div data-bbox="349 1264 787 1606"> <p>A company using FEIN 230419651 already exists in our database.</p> <p>If this FEIN is incorrect, please correct the number and continue.</p> <p>If this FEIN is correct, you may already have an ISAAC username and password. Please navigate to https://isaac.wednetpa.com and log in.</p> <p>Below is a list of companies in our database using this FEIN.</p> <ul style="list-style-type: none"> Heather's Hoppy IPA 1 College Ave 1218 Lose Ave Williamsport, PA 17701-5778 (570) 327-1233 <p>If you are from another location or division of the companies above and not listed, please continue.</p> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center;">FEIN</div> <p>Company FEIN: <input type="text" value="23-0419651"/></p> <p>Training Period Applying For: <input type="text" value="07/01/2011 - 06/30/2012"/></p> </div> <div data-bbox="110 1575 276 1648" style="text-align: center;">  </div>	<p>If your company's FEIN is already in the ISAAC database, you will receive the following message:</p> <ul style="list-style-type: none"> Verify that the FEIN you entered is correct. The message will contain the name, address and phone number of the company already linked to the FEIN you entered. If the company information is correct, you can either: <ul style="list-style-type: none"> End the inquiry process and login to ISAAC if you already have an ISAAC username and password. Proceed with the inquiry form if you are representing the same company but at a different location or division.

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<div data-bbox="154 205 738 277" style="text-align: center; border: 1px solid black; padding: 5px;"> <h3>Duplicate Username</h3> </div> <div data-bbox="186 420 365 514" style="border: 1px solid gray; padding: 5px; margin-bottom: 10px;"> <p>The following message will appear if a duplicate username is entered</p> </div> <div data-bbox="186 535 365 630" style="border: 1px solid gray; padding: 5px;"> <p>Navigate to ISAAC if you already have a username and password</p> </div> <div data-bbox="414 304 795 651"> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center; font-weight: bold;">FEIN</div> <p>Company FEIN: <input type="text" value="23-0419651"/></p> <p>Training Period Applying For: <input type="text" value="07/01/2011 - 06/30/2012"/></p> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center; font-weight: bold;">Contact Information</div> <p>Please choose a username and password to access your new account and update your information.</p> <p style="background-color: #ffcc99; padding: 2px;">The username (bennyboy) you have entered already exists in the database. Please try a different username or contact your partner for assistance.</p> <p style="background-color: #ffcc99; padding: 2px;">If you already have a username and password, please navigate to https://isaac.wednetna.com and log in.</p> <p>Username: <input type="text" value="bennyboy"/></p> <p><small>NOTE: Password must be at least 8 characters long with at least one number. (Example: passwor4)</small></p> </div> <div data-bbox="105 640 276 693" style="text-align: center;"> </div>	<p>The username is unique to one person and cannot be duplicated.</p> <ul style="list-style-type: none"> You will receive the following message if a duplicate username is entered: If you already have a username and password, login in to ISAAC.
<div data-bbox="154 766 738 840" style="text-align: center; border: 1px solid black; padding: 5px;"> <h3>Company Information</h3> </div> <div data-bbox="97 871 795 1270"> <div style="background-color: #4b4b9b; color: white; padding: 5px; text-align: center; font-weight: bold;">Company Information</div> <p>Company Name: <input type="text" value="Heather's Happy IPA"/></p> <p>Company Address: <input type="text" value="1 College Ave"/></p> <p>City: <input type="text" value="Williamsport"/></p> <p>State: <input type="text" value="PA"/></p> <p>Zip Code: <input type="text" value="17701-5778"/></p> <p>NAICS: <input type="text" value="555432"/></p> <p>Turnover Rate (%): <input type="text" value="14"/></p> <p>Website: <input type="text" value="www.hhpa.com"/></p> <p>Number of Employees: <input type="text" value="1 - 100 Employees"/></p> <p>Description of Company Products or Services: <input type="text" value="Commercial IPA Manufacturer"/></p> </div> <div data-bbox="154 1029 389 1081" style="font-size: small;"> <p>NAICS: North American Industry Classification System - developed as a standard for the collection and analysis of industry-specific data.</p> </div> <div data-bbox="203 1081 389 1102" style="font-size: small;"> <p>Employee turnover rate for last 12 months.</p> </div> <div data-bbox="154 1123 389 1155" style="font-size: small;"> <p>The total number of employees working in PA under this FEIN.</p> </div> <div data-bbox="170 1165 389 1207" style="font-size: small;"> <p>Please provide a complete description of company products and/or services.</p> </div> <div data-bbox="105 1207 276 1260" style="text-align: center;"> </div>	

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 <p>Training Needs Information</p> <p>An economic development incentive offer made through the Governor's Action Team. This will be in the form of an official letter stating the details of the offer made.</p> <p>GAT offer: Select "Yes" if company has a GAT offer letter</p> <p>Do you have a GAT offer? <input checked="" type="radio"/> Yes <input type="radio"/> No / Not Sure</p> <p><input checked="" type="checkbox"/> Basic Skills Training is directed toward the teaching of a variety of basic and entry-level skills. Employees and employees must meet specific eligibility requirements. The following is an example of some, but not all of the types of training that qualify as Basic Skills:</p> <ul style="list-style-type: none"> • Communication and Teamwork • Applied Mathematics and Measurement • Workplace Health and Safety • Problem Solving • Quality Assurance • Business Operations • Computers (Basic Office and Operating System Software) • Product and Process Control • Workplace and Behavior Skills • Manufacturing Fundamentals <ul style="list-style-type: none"> ◦ Blueprint Reading ◦ Welding, Soldering ◦ Tooling, Grinding ◦ Machine Setup and Maintenance <p>Sales, Orientation, On-the-Job Training and Adult Literacy activities are not eligible Guaranteed Free Training.</p> <p><input type="checkbox"/> Information Technology Training is directed toward the teaching of a variety of Information Technology Informative and Advanced Applied Manufacturing subjects. Employees and employees must meet specific Information Technology eligibility requirements.</p> <p>Submit Request Reset Form</p> <p>Clears all data from the form</p>	<p>The next section asks for information about your training needs.</p> <ul style="list-style-type: none"> • The first question asks whether your company has a GAT, or Governor's Action Team, offer. <ul style="list-style-type: none"> ◦ This is an economic development incentive offer made to companies through the Governor's Action Team. ◦ If unsure whether your company has an offer letter, select "No/Not sure". • Check the box next to "Basic Skills" if your training needs fall into any of the categories listed. • Check the box next to "Information Technology" if your training needs are intermediate to higher lever IT or Advanced Applied Manufacturing. • If your training needs fall under both categories, check both boxes.
 <p>Submit Request</p> <p>You may choose any WEDnetPA partner to work with you on your application, training plan, invoicing and other or technical support as needed.</p> <p>Select WEDnetPA Partner from drop down menu</p> <p>WEDnetPA Partner (click to view map)</p> <p>Select Partner</p> <p><input checked="" type="checkbox"/> I have read and understand the GFT Qualifications.</p> <p><input checked="" type="checkbox"/> My Company agrees to provide valid social security numbers and job titles for all participating employees.</p> <p>Submit Request Reset Form</p> <p>Clears all data from the form</p>	<p>To finalize your Inquiry Request, you must select the following:</p> <ul style="list-style-type: none"> • Select the WEDnetPA Partner from the drop down menu. <ul style="list-style-type: none"> ◦ You may work with any one of the WEDnetPA Partners across the Commonwealth. ◦ Select "WEDnetPA Partner" for a complete list of all active partners. • Before you can select "Submit Request", you must verify that: <ul style="list-style-type: none"> ◦ You have read and understand the GFT Guidelines. <ul style="list-style-type: none"> ▪ A link to the guidelines is provided ◦ Your company agrees to provide valid Social Security numbers and job titles for all participating employees.

ISAAC New Company Inquiry Process

Automatic Response

Guaranteed Free Training

Guaranteed Free Training Inquiry Form
Form Submitted Successfully!

Benny Baldwin:

Thank you for your inquiry regarding Guaranteed Free Training on behalf of Heather's Hopyy IPA. Please allow time for the inquiry form to be processed. If you do not receive a response within 5-7 business days, please contact me directly. An email has also been sent to the email address that you provided.

Heather Baldwin
Workforce Development Consultant
Pennsylvania College of Technology
(570) 327-4775
c25@pcot.edu

DOES YOUR COMPANY QUALIFY?

BASIC SKILLS TRAINING

INFORMATION TECHNOLOGY TRAINING

COMPANY FUNDING HISTORY

INQUIRE

ONLINE INVOICING TUTORIAL

DATA SECURITY

"Guaranteed Free Training has allowed us to bring to the Public Domain some of the most effective training programs that I have seen during the 23-year career. The value of this program is more than the dollars invested by the state. The technical and production-related training has provided new insight and skills to our

To Client →

From Partner →

Once your request has been successfully submitted, you will receive an automatic response as well as an email from ISAAC, although it will appear to come from the WEDnetPA Partner you selected.

You may now login to ISAAC to complete the application process.

