



Reissue Diploma Request

For all graduates of Williamsport Technical Institute,
Williamsport Area Community College,
and Pennsylvania College of Technology.

Submit this form, along with your check or money order, in person or by mail to:

Bursar / Student Accounts DIF 120
Student & Administrative Services Center, Room 2098
Pennsylvania College of Technology
One College Avenue
Williamsport, PA 17701-5799

The fee is \$15 for a reissued diploma. Make check or money order payable to Pennsylvania College of Technology. The requested diploma will be mailed by the Registrar's Office approximately one week after receipt of the request.

Student name _____

Former name _____

Penn College student ID or Social Security* number _____

Date of graduation _____
Month *Year*

Major _____

Degree received _____

Phone (daytime) (_____) _____

Address where diploma is to be mailed:

Name _____

Address _____
Street/Box number/Apartment

_____ *City* *State* *ZIP code*

Student signature _____ Date _____

*The Registrar's Office requires your Penn College ID or Social Security number for the purpose of verifying your identity with official educational records. The College will not disclose Social Security numbers to anyone outside of the College without an individual's consent except as mandated by law.